

## Project fellowship request

*QMat can help to fund some projects (a visit, a seminar, a conference,...) by request.  
Please fill this document and send it with the others requested documents to [qmat-students@unistra.fr](mailto:qmat-students@unistra.fr)  
and the QMat project manager to submit your project.*

### Requested documents:

- project fellowship request
- invitation letter signed by the supervisor

### STUDENT

Last name:

First name:

Program: M1

M2

PhD

### PROJECT

Type:

City:

Country:

Contact:

Date: from                      to

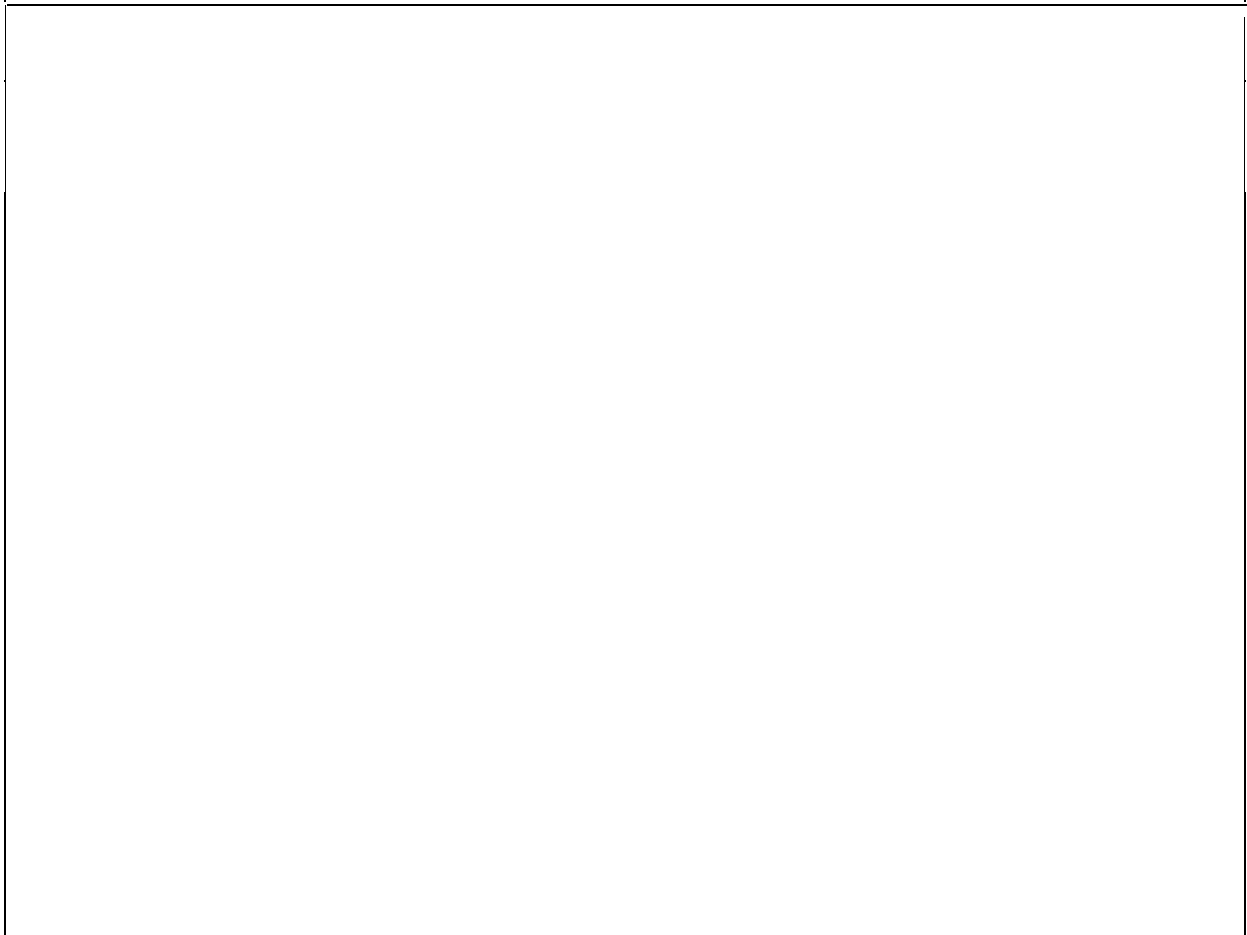
Other informations:

### BUDGET

*Please, provide a realistic budget expenses. Tick expenses concerned by the request.*

Type	Budget (€)
Registration	
Housing	
Local transport	
Transport (to reach the destination and come back)	
Other* (please specify) :	
*food costs cannot be reimbursed	

**Scientific motivation**



## **Recommendations**

In order to avoid administrative mistakes and facilitate the refund :

- Keep carefully all the original justificatives / invoices (train tickets, subway tickets, etc.).
- Give all justificatives / invoices ranked by type and date numerically to QMat project manager as soon as you return.
- Only reasonable expenses will be reimbursed (for example 2nd class train not 1st class).

Be aware: if you want to use a car to reach your destination, the car has to be registered with your name.